|  |
| --- |
| PROFICIENCY TESTING APPLICATION FORM |
| APPLICANT INFORMATION | **INVOICING INFORMATION** |
| Applicant Company Name:   | **Invoice & Payment Addressee Company Name:** |
| Address: | **Address:** |
| Contact Person Name:   | **Contact Person Name:**   |
| e-mail:  | **e-mail:**  |
| Tax Office/No: | **Tax Office/No:** |
| Telephone / External:  | **Telephone / External:**   |
| Fax:  | **Fax:**   |

|  |
| --- |
| Please Tick The Requested Test(s) |
| Program Code | **Tested Materials /Products** | **Test Name** | **Price(USD)** | **Participation Status** |
| FL | Toy | EN 71-2+A1 Clause 5.1 & Clause 5.2 | 0 |[ ]
| FL | Toy | EN 71-2+A1 Clause 5.1 & Clause 5.3 | 0 |[ ]
| FL | Toy | EN 71-2+A1 Clause 5.1 & Clause 5.4 | 0 |[ ]
| FL | Toy | EN 71-2+A1 Clause 5.1 & Clause 5.5 | 0 |[ ]
| TY | Toy | EN 71-1+A1 Paper Exercise  | 0 |[ ]
| CHEM-B | Biocidal Products | pH Determination | 150 |[ ]
| CHEM-B | Biocidal Products | Determination of Density | 150 |[ ]
| CHEM-B | Biocidal Products | Determination of Benzalconium Chloride | 150 |[ ]
| CHEM-B | Biocidal Products | Determination of Certain Alcohols | 150 |[ ]
| CHEM-B | Biocidal Products | Gluteraldehyde Determination | 150 |[ ]
| CHEM-B | Biocidal Products | Determination of Hydrogen Peroxide | 150 |[ ]
| CHEM-B | Biocidal Products | Determination of Chlorhexidine Digluconate | 150 |[ ]
| M | Textile | AATCC 30 Method 3- Assessment of Antifungal Activity-Resistance ofTextile Products to Mildew and Rot | 0 |[ ]
| M | Textile | AATCC 100-Assessment of Antibacterial Finishes on Textiles | 0 |[ ]
| M | Textile | AATCC 147-Antibacterial Activity of Textile MaterialsParallel Streak Method | 0 |[ ]
| M | Textile | ASTM E 2149-Standard Test Method for Determining the Antimicrobial Activity ofAntimicrobial Agents under Dynamic Contact Conditions | 0 |[ ]
| M | Textile | JIS L 1902 /ISO 20743- Determination of Antibacterial Activity - Absorption Method | 0 |[ ]
| M | Plastic | ISO 22196 / JIS Z 2801- Evaluation of Antibacterial Activity and Efficacy | 0 |[ ]
| M | Chemical Disinfectants and AntisepticsBiocidal Products | EN 1276- Evaluation of Bacteria Killing Efficiency Quantitative Suspension Test | 0 |[ ]
| M | Chemical Disinfectants and Antiseptics | EN 1650- Evaluation of Fungal Killing Efficacy Quantitative Suspension Test | 0 |[ ]
| Others: (Please specify if you have a different request from the tests specified) |    |
| You can find details about the round dates in the Time Schedule. |
| Completion and approval of this form indicate acceptance of the Terms and Conditions on the reverse side. |
|   Form Completion Date Authorized Signature Company’s Stamp (Also the stamp of the company to Click or tap to enter a date. be invoiced) |

|  |
| --- |
| Account Name: Ekoteks Laboratuvar ve Gözetim Hizmetleri A.Ş. |
| Bank Name | IBAN Number |
| Yapı ve Kredi Bankası-Bakırköy Dikilitaş Şb.(934)  | TR92 0006 7010 0000 0021 2837 34 |
| Garanti Bankası- Şirinevler Şubesi(187) | TR98 0006 2000 1870 0006 2951 65 |

**TERMS OF AGREEMENT AND PARTICIPANT INFORMATION**

1. This application form acts as an agreement.
2. Participant information and the proficiency test section in the application form are filled out by the participant. Every page of the form must be signed and stamped.
3. The completed form, signed by the company official, should be sent from the company's corporate email address to pt@ekoteks.com. The submitted application forms are considered the customer's approval for processing the relevant proficiency tests.
4. Customer information (company details, proficiency test results, and reports) is kept confidential between the participant and EKOTEKS unless there are special agreements made with the participant or if the participant makes the information public. The participant is notified in advance by email about information to be made public and agrees that all confidential information shared may be disclosed upon request from legal authorities (official letter, TURKAK, etc.). Except for legally required cases, all employees keep all information obtained or created during their activities confidential. Proficiency test reports are sent to the participant indicated as the "Applicant Participant" on the application form.
5. All information related to the cycle and all processes regarding the proficiency test are defined in the Proficiency Test Protocol and Cycle Calendar available at https://www.ekoteks.com/hizmetlerimiz/yeterliliktestleri/.
6. The number of participants before the cycle is not guaranteed. The minimum number of participants for cycles calculated from participant results is set at 3. If an appropriate number of participants is not met, the cycle can be canceled by EKOTEKS by making a refund. The participant accepts and declares that they have no right to object to refunds made by EKOTEKS and will not claim any compensation.
7. Payments are made in advance in a single installment before the sample is sent.
8. Service fees for the offered services will be paid in advance by the customer. The payment amount is calculated based on the Central Bank's effective selling rate of the US Dollar on the invoice date.
9. EKOTEKS reserves the right not to send the proficiency test sample or proficiency test report if the payment is not made.
10. Participant cancellation requests should be made before the sample is sent. Cancellations made after the sample has been sent will be considered invalid. In this case, the payments made will not be refunded to the participant.
11. In case of delays or failures in payments by the customer, EKOTEKS reserves the right not to send samples, prepare new test reports, or send prepared reports until payments are made. The participant accepts that they will not make any claims for delays and damages arising from this situation.
12. Participants are responsible for the methods and/or devices used in proficiency test participation. The working ranges of the programs, the units used, etc., are presented in the working instructions. EKOTEKS will not accept responsibility or provide refunds for faulty participations. Participants can get support from EKOTEKS to obtain information about the compatibility of methods.
13. EKOTEKS is responsible for the sample shipment, ensuring they are sent in accordance with their characteristics. When the sample shipment starts, a "Sample Sent" message is sent to the participant by email. Along with the sample shipment email, the working instructions of the relevant program are also sent, and the storage conditions and handling guidelines stated therein must be strictly followed. The objection period for samples is 5 working days after the samples are received.
14. Results sent after the entry date for the program will not be processed. In such cases, no refund will be made by EKOTEKS.
15. In case of negative results from the cycle, no refund will be made.
16. The objection period for the draft report is 5 working days, and for the final report, it is 10 working days. Objections made after this period will not be accepted. Complaints and objections can be submitted using the contact module on the website or directly to pt@ekoteks.com.
17. Institutions agree not to communicate with other institutions about the programs and obtained results as long as they are registered in EKOTEKS programs to prevent fraud. In case of detection of such a situation, EKOTEKS has the right to unilaterally terminate the agreement without refund.
18. Accredited parameters under TS EN ISO /IEC 17043 are presented in the test section of the current form. Non-accredited test methods under TS EN ISO/IEC 17043 are marked with "(\*)". The requirements of TS EN ISO /IEC 17043 are applied to all parameters that are not accredited.
19. EKOTEKS accepts, declares, and undertakes that it obtains personal data under this agreement in accordance with the provisions and conditions set out in KVKK and related legislation and fulfills all its obligations completely under the relevant legislation. Personal data obtained directly by the institution and provided/transmitted to EKOTEKS are excluded from this provision, and the responsibility for such data lies entirely with the institution.
20. EKOTEKS will take all necessary measures to protect all personal data obtained, including special categories of personal data, and will not use or share this data with third parties for any purpose other than providing the services subject to the agreement and fulfilling obligations arising from the relevant legislation. When a request for information comes from the legal authority, EKOTEKS will inform the counterparty in advance with this agreement. All information used in the proficiency test program will be considered confidential.
21. If one party believes that the other party is acting in violation of the agreement provisions, they will warn the other party in writing. If it is concluded that the violation cannot be corrected, it is possible to unilaterally terminate the agreement, with all rights and receivables reserved. In case of termination, mutual receivables up to the date of termination are paid in full within 30 days.
22. Unless otherwise agreed between the parties, the fees listed in the most recent EKOTEKS Application List are considered valid. The report preparation fee covers only a report prepared in a single language. The prices in the most recent EKOTEKS Application Form do not include VAT.
23. In case of disputes, the Istanbul Çağlayan Courts are authorized and competent.
24. EKOTEKS will not be held responsible for failure or delay in performing laboratory test services due to natural disasters, war, terrorism, government or state restrictions, legal restrictions, strikes, lockouts, machine failures, fires, accidents, etc.
25. Due to force majeure, if the cycle cannot be implemented, EKOTEKS will organize another cycle at a different time. EKOTEKS determines the time of the cycle arrangement. Participants are informed via email.

***Note 1: This document is included in the EKOTEKS Laboratory documentation system, is subject to revision, and the current version is valid.***